

PUNJAB NATIONAL BANK, CIRCLE OFFICE MUMBAI

REQUIRES PREMISES FOR BRANCH

Offers in two separate sealed envelopes containing Technical details and Financial details (in Bank's prescribed format only) respectively are invited from interest parties/ owners having clear title and who are ready to lease out their readily available premises at (a) CBD Belapur (b) Jogeshwari West (c) Koparkhairne (d) Powai (e) Malad (East) (f) Ghodbunder Road, Thane (Carpet Area of 1300 to 1800 sq.ft.) on long term lease basis for 10/15 years

The Technical and Financial bids in Bank's prescribed format may be obtained from the Bank's Circle Office at 71/73, Maker Towers, F- Wing, 7th floor, Cuffe Parade, Mumbai-400 005 Tel.No.: 2215 3282/ 2218 6989 between 11 A.M. to 2 P.M. (on working days) upto 15th May, 2010. Last of submission : 26th May, 2010. Also visit our website www.pnbindia.com

CIRCLE HEAD, MUMBAI CIRCLE.

**PUNJAB NATIONAL BANK
CIRCLE OFFICE
71/73, MAKER TOWERS F WING
CUFFE PARADE, COLOBA
MUMBAI 400 005
Tel Nos. 22153282/22186989**

REQUIREMENT OF PREMISES FOR BRANCH AT VARIOUS PLACES

Offers in two separate sealed covers containing technical details and financial details respectively (in Bank's prescribed format only) are invited from interested parties/ owners, who are ready to lease out their readily available premises located at ABOVE SITES for BRANCH AT (a) CBD, Belapur (b) Jogeshwari – West, (c) Koparkhairne (d) Powai (e) Malad – East (f) Ghodbunder Road, Thane on long term lease basis for 10/15 years.

1. The premises should be at Ground Floor with proper/full frontage and the entry to the premises should not be from side lanes/bye lane.
2. The carpet area of premises should be around 1300-1800 sq.ft.
3. The cover containing technical details should be marked Envelop No. 1 and super scribed with "TECHNICAL BID" and the cover containing financial details should be marked Envelop No. 2 and super scribed with "FINANCIAL BID".
4. Both above covers duly sealed should be put in a 3rd cover superscribed with "Offer of premises for Punjab National Bank at -----and it should also bear the name and address/Phone No. of the offeror.
5. The 3rd cover duly sealed should be addressed to The General Manager, Punjab National Bank, Circle Office, 71/73, Maker Towers, F Wing, Cuffe Parade, Colaba, Mumbai .
6. Fill up all the information asked for in the bidding forms.
7. Please do not quote rent anywhere in technical bid (Part I)
8. In case you desire to stipulate any term & condition, the same should be mentioned in part I separately.

The sealed offers will be received at Punjab National Bank, Circle Office, 71/73, Maker Towers, F Wing, Cuffe Parade, Colaba, Mumbai, between 10.30 a.m to 4.00 p.m (on other working days) and between 10.30 a.m to 12.00 p.m (on Saturday) up to 26th May, 2010. Bank reserves the right to accept/reject any/all offers with out assigning any reason whatsoever. No brokerage will be paid by the Bank.

MANAGER (GAD)

**BIDDING FORM – PART I
TECHNICAL BID**

Date

**The Deputy General Manager
Circle Office
71/73, Maker Towers, F Wing
Cuffe Parade, Colaba
Mumbai 400005**

Dear Sir,

The details of premises for proposed Branch at _____ (Carpet Area Requirement 1300 to 1800 sqft) which I/we offer to lease out to you are as under:

1. Name of owners

2. Share of each owner if any under joint ownership

3. Location:

- a. Name of the building (Residential/Commercial/Industrial/Mixed)**
- b. Number and Street. (Load bearing/RCC/framed structure).**
- c. Ward/Area.**

4. Building

- a. Type of building**
- b. Type of construction**
- c. Clear floor height from floor to ceiling**
- d. Rentable carpet area offered to Bank: (Carpet area sqft.)**
 - i. At Basement**
 - ii. At Ground Floor**
 - iii. At First Floor**
 - iv. At Second Floor,**
 - v. Any other floor (Please specify)**

TOTAL AREA

e. Specification of construction.

1. Floor

2. Roof

3. Walls

4. Door and windows.

5. Are M.S grills provided to windows ?

Yes/No.

f. Municipal water facility available

Yes/No

g. Sanitary facilities available

Yes/No

h. 3-phase electrical supply with separate meter available

Yes/No

i. Parking facility Yes/No

***Tick out applicable**

I/we agree to execute lease deed in Bank's standard format.

My/our offer will be valid for next six months from the date of offer.

Signature of the Offeror:

**Name
Address:**

Tel. Nos.

Place:

Date

Encl: Plan of premises

**BIDDING FORM – PART II
FINANCIAL BID**

Date

**The Deputy General Manager
Circle Office
71/73, Maker Towers, F Wing
Cuffe Parade,
Mumbai 400005**

Dear Sir,

I/we offer to lease our premises for A BRANCH AT _____ (Area requirement 1300 - 1800 sqft carpet) (other details of which are given in Part I) at following rate :

Floor	Carpet Area in Sq.ft.	Rate (Rs. Per Sq.ft.) On carpet area basis)	Total rent
Ground	Floor		
First	Floor		
Second	Floor		
Any other	Floor _____	_____	_____

I/we agree to :

- i) execute lease deed in Bank's standard format.
- ii) bears all the taxes and cess related to the premises
- iii) bear the cost of execution and registration of lease deed.
- iv) To lease the premises in favour of Bank for-----years with ----- options of ----- years each with -----% increase in rent at each option.

Do you require loan for construction of premises/building? Yes/No
If yes, then Estimated cost of construction Rs.
Loan amount required Rs.
Any other terms and conditions
(please specify).

My /our offer will be valid for next six months from the date of offer.

**Signature of the Offeror:
Name:
Address:
Contact No.**

Place:

Date:

Encl: Plan of premises.