

**REGD. POST**

**PUNJAB NATIONAL BANK  
PRINTING & STATIONERY DEPARTMENT  
C-13, SECTOR-1, NOIDA - 201301 (U.P.)**

Tender No.PS/G.Bags & P.Material/2010

Date : 15.07.2010

M/s \_\_\_\_\_  
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Dear Sirs,

**Reg: Supply of Gunny Bags and other Packing Materials.**

Sealed tenders are invited for the purchase of Gunny Bags and other packing materials as per the specifications given below so as to reach Sr. Manager latest by 5.8.2010 up to 2.30 P.M in sealed envelope super scribed "Tender for Packing Materials". The tenders would be opened in the chamber of AGM (P&S), Printing & Stationery Department, C-13 Sector-1, NOIDA on 5.8.2010 at 3.00 P.M. in the presence of those tenderers who wish to be present at that time.

S.No	SPECIFICATIONS	FIRM RATE TO BE QUOTED (F.O.R.NOIDA)	APPROX. SIX MONTHS' CONSUMPTION
1.	Gunny Bags of Size : 30"x32" made of 8.12 oz taat (Hessian Cloth)	Rs.....per bag	8500 Bags
2.	Plastic Strap Roll of 12 mm width & 0.5 mm thick Net Weight 6 Kg.	Rs..... per Roll	100 Rolls
3.	Sealing Wax stick (Best Quality)	Rs.....per kg.	250 kg.
4.	Cotton Thread HP-207 400 Mtrs. No.2(Dora)	Rs.....per kg.	200 Roll
5.	Kraft Paper 29"x44"/80 GSM of good quality	Rs.....per Ream	150 Reams
6.	Plastic Sutly Ist Grade (J. Udyog-Surya)	Rs..... per kg.	150 kgs.
7.	Tat (Hessian Cloth 8.12 oz., 38" width	Rs..... per yard	25,000 yards

**VAT, ST, CST, if applicable**

**TERMS & CONDITIONS**

1. Taxes as applicable will be extra (Bank will not provide 'C' Form).

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2. It shall be the entire responsibility of the tenderer to ensure that their tenders are received by the Bank before the due date and time at the fixed venue. Conditional tender will not be considered. Rates be quoted F.O.R. our godowns at C-13, Sector-1, Noida. No cartage will be paid by the Bank.
3. Incomplete tenders without fresh Earnest Money and not as per Bank's prescribed format of financial part of the bid will be summarily rejected.
4. The Bank may accept/reject any or all Tenders at its sole discretion without assigning any reason whatsoever.
5. Valid Sales Tax No.(LST/CST) must be indicated by the tenderer on their tender without which tender is likely to be rejected.
6. **The rates must be firm and will be valid for a minimum period of one year from the date of acceptance by the Bank and to be extended for a further period of three months.**
7. Goods not as per specifications will be rejected and the supplier will be blacklisted. Also Security Deposit will be forfeited.
8. In case of any dispute, the decision of the AGM(P&S) shall be final and binding.
9. **Earnest Money of Rs.10,000/- only in the shape of Demand Draft/Pay Order favouring Sr.Manager, PNB, Printing & Stationery Deptt., NOIDA, (A/c Name of your Firm) payable at Delhi/NOIDA must be enclosed with your tender. Tenders without the said EMD will be rejected.**
10. Failure to supply/honour our orders by the supplier during the stipulated period of one year on the lowest approved rates within the specified time, will automatically amount to forfeiture of the entire Security Deposit and removal of the name of the supplier from our list.
11. The security deposit in the shape of FDR will be demanded as mentioned hereunder on acceptance of tender.

<b>For Hessian Cloth</b>	<b>:</b>	<b>Rs. 75000.00</b>
<b>For gunny bags</b>	<b>:</b>	<b>Rs. 75000.00</b>
<b>For Plastic strap roll,cotton thread, koat paper, plastic sutly Ist grade</b>	<b>:</b>	<b>Rs. 10000.00</b>
12. The Bank has the right to allot the supply order among more than one supplier as per our requirement.
13. No variation in quality / specifications of the materials will be permitted and goods will be rejected.
14. Rejected goods will have to be removed from the Bank's premises at the cost of suppliers immediately but not later than 24 hours failing which these will be lying/disposed of at the entire risk & responsibility of the supplier. In such an eventuality, the Bank will not be responsible to any manner whatsoever.
15. The Bank has the exclusive right to decide the quantum of each order as per its requirement from time to time and the supplier will be bound to honour the same. However, necessary consideration of minimum economic lot will be made while placing the order.
16. Bank reserves the right of imposing penalty for defects / delays before accepting the goods (if the same is usable) and shall be final and binding on the supplier.

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17. The suppliers have to execute orders placed by this department within 20 days from date of placement of order failing which penalty shall be imposed as per the following penalty clause.

Delay in day / Percentage against the specified timings of 20 days		Percentage of Penalty to be imposed on amount of the bill for delay against the specified timings
Day	Percentage	
1 day	5% delay	sans penalty
2 days	10% delay	2.5% penalty
5 days	25% delay	5% penalty
10 days	50% delay	10% penalty
15 days	75% delay	15% penalty
20 days	100% delay	20% penalty

After 20 days delay bank reserves the right to procure the material from the open market and additional cost if paid by the bank shall be recovered from the security deposit of the supplier and contemplate penal action as per the agreed terms & conditions.

18. The supplier is bound to accept all other usual Terms & Conditions of the Bank in force from time to time.

Thanking you,

Yours faithfully,

**SR. MANAGER (PTG.)**