

**PUNJAB NATIONAL BANK  
CIRCLE OFFICE (GAD), PNB HOUSE  
SECTOR 17-B, CHANDIGARH**

**Ref: CO: GAD:**

**Date: 01.04.2010**

The Chief Manager,  
MASD,  
HO: New Delhi.

**REG: RELEASE OF ADVERTISEMENT FOR ACQUIRING  
PREMISES FOR ATMs.**

-:-

This is in continuation to our previous mail dated 01.04.2010 on the captioned subject.

In this regard, it is informed that inadvertently the wrong proforma was forwarded for uploading on the Bank's website.

We, therefore, request you to upload the new proforma enclosed alongwith this letter for two bid system i.e. Technical Bid and Financial bid

**CHIEF MANAGER**

**CIRCLE OFFICE, PNB HOUSE, SECTOR 17-B, CHANDIGARH  
PREMISES REQUIRED FOR ATM**

Punjab National Bank requires constructed premises/booths on ground floor having area of 100 Sq ft. apx. with adequate parking space nearby on lease basis for installation of ATM for the following locations:

| Station      | Location/Sector  |
|--------------|--|
| Chandigarh   | 7,10,11,14,15,18,20(Inner Market), 24,29,30,32, 34, 36,39,40,41,42,43,51 & Industrial Area, Phase I, Chandigarh. |
| Panchkula    | 2,9,10,11,12,14,16,17 & 21.  |
| Ambala       | =Cloth Market.= Near Jore Khambe Chowk.<br>=Manav Chowk. =Sector -9.   |
| Ambala Cantt | Near Ram Bagh Ekta Market. - R.A. Market   |

Parties having suitable site with clear titles in approved commercial area in main market/prominent place on main road and willing to alter / the premises as per bank's specifications and requirements may send their offers on prescribed application available on our website [www.pnbindia.in/tbitz.htm](http://www.pnbindia.in/tbitz.htm). in two envelopes.

→1st Envelope - "Technical Bid" should contain details of location of site, site plan, proof of ownership, parking area and minimum Power with 3 Phase meter with 10-KVA etc. and super scribed in bold letters " Site Details".

→2nd Envelope should contain details of rent rate & other related terms & conditions & super-scribed in bold letters "Rent rate Details".

Both the envelopes should be put in one envelope & super-scribed " Offer For ATM site at....." and send the same to Chief Manager, Circle Office, Chandigarh under Regd. sealed cover. Such offers must reach there on or before 19.04.2010.

Priority will be given to property to be disposed of by Public Sector Banks/Undertakings and Govt. Depts.

No Broker/ intermediaries shall be entertained.

The Bank reserves the right to reject any or all offers without assigning any reasons thereof.

**Circle Head**

**For more details visit our Website : [www.pnbindia.com](http://www.pnbindia.com) / tbitz.htm**

**PART-I TECHNICAL BID FOR ATM \_\_\_\_\_ IN RESPONSE TO  
ADVERTISEMENT DATED \_\_\_\_\_ IN \_\_\_\_\_  
(NEWSPAPERS) (MUST BE MENTIONED ON ENVELOPE ALSO)**

**The Assistant General Manager,  
Punjab National Bank,  
Circle Office, \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.**

**Dear Sir,**

The details of premises which I/we offer to lease out to the Bank are as under:

1. Name of owner/s
  - a. Share of each owner, if any,
  - b. Under joint ownership
2. Location:
  - i. Name of the building
  - ii. Number and Street
  - iii. Ward/ Area
3. Type of building: (Residential/Commercial/Industrial/ Mixed: **Attach Proof**)
4. Size of Plot: \_\_\_\_\_ Sq. Mtr., Front Road Width: \_\_\_\_\_Mtr.
5. Type of building: (Load bearing/RCC/framed structure)
6. Clear floor height from floor to ceiling
7. Rentable Carpet area offered to Bank:
  - a. At Ground Floor

**TOTAL AREA**

8. Specification of construction
  - i. Floor
  - ii. Roof

(2)

- iii. Walls
  - iv. Doors & Windows
  - v. Are M.S.grills provided to windows? Yes/ No
9. Running water facility available Yes/ No
10. Sanitary facilities available Yes/ No
11. Electrical supply with separate meter available Yes/ No
12. Parking facility Yes/ No

I/We agree to execute Agreement to Lease and Lease Deed in Bank's standard format. I also agree to do all civil works at my/our own cost as per bank's requirements.

My/Our offer will be valid for next six months from the date of offer.

Signature of the Offeror

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contact No.: \_\_\_\_\_

(Must be mentioned on envelope also)

Place:

Date:

\*Strike out whichever is not applicable.

**PART-II FINANCIAL BID FOR ATM \_\_\_\_\_ IN RESPONSE TO  
ADVERTISEMENT DATED \_\_\_\_\_ IN \_\_\_\_\_ (NEWSPAPERS)  
(MUST BE**

MENTIONED ON ENVELOPE ALSO)

**The Assistant General Manager,  
Punjab National Bank,  
Circle Office, \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.**

**Dear Sir,**

I/We offer to lease our premises located at \_\_\_\_\_ (other details of which are given in Part I) at following rate:

| <b>Floor</b> | <b>Carpet Area (In Sq.ft.)</b> | <b>Rate (Rs. Per Sq.ft.)</b> | <b>Total price/ rent p.m. (Rs.)</b> |
|--------------|--------------------------------|------------------------------|-------------------------------------|
| Ground Floor |                                |                              |                                     |

I/We agree to:

- i) Execute Agreement to Lease and Lease Deed in Bank's Standard Format.**
- ii) Bear all the taxes and charges related to the premises.**
- iii) Bear the cost of execution and registration of Lease Deed.**
- iv) To lease the premises in favour of Bank for \_\_\_\_\_ years plus \_\_\_\_\_ options of \_\_\_\_\_ years each with \_\_\_\_\_% increase in rent at each option.**

Do you require loan for construction of premises/ building? Yes/No

If yes, then estimated cost of construction Rs.

Loan amount required Rs.

Any other terms & conditions (Please specify):

My/Our offer will be valid for next six months from the date of offer.

Signature of the Offeror

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Place:

Date:

\*Strike out whichever is not applicable.