

**PUNJAB NATIONAL BANK**  
**General Services Administration Division,**  
**Head Office, 6<sup>th</sup> Floor,**  
**7 Bhikhaji Cama Place, New Delhi-110066**

**Notice for short listing of firms for supply and Installation of Lockable Compactors with shutters**

Punjab National Bank invites applications for **Short listing of firms for supply and Installation of Lockable Compactors with shutters**

Firms desirous of short-listing for the above works may download the necessary application forms from our website [www.pnbindia.com/TEC.htm](http://www.pnbindia.com/TEC.htm).

These application form/forms duly Filled, Signed with stamp, complete in all respect should be submitted directly to Office of the Asstt. General Manager GAD, 6<sup>th</sup> floor, Punjab National Bank, Head Office 7, Bhikhaji Cama Place New Delhi-110066. The last date of receipt of application is 15 days from the publication of advertisement up to 5.00 p.m. Those firms who do not submit the copies of performance certificates for the works executed as mentioned above duly self attested along with their applications are liable to be rejected summarily. The envelope containing the application be subscribed as application for short listing of firm for supply of Lockable Compactors with shutters.

The minimum qualifying criteria for empanelment for the above work is as under: -

**Firms which are "Manufacturer" of Lockable compactors with shutters will only be considered for short-listing. Firms who have satisfactorily completed at least one work of similar nature and value amounting to Rs. 6 lac or more during the last three years ending 30.6.2009 need to apply. The average annual turnover of the firm during the last 3 years, ending 31<sup>st</sup> March 2009 should be at least 50.00 lacs**

The firm should have also executed at least one work with the Govt. Department / PSU / Bank.

The copy of following documents duly self attested should be enclosed along with the application form.

1. Performance certificate from the employer showing year of completion, cost of work executed and performance of the contractor
2. Income Tax return for the last three years with the PAN.

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3. Copy of TIN No.
4. Balance sheet in the last 3 years.
5. Self certificate that firm is not debarred/ black listed by any State Govt. or Central Govt. Organization/Department and have not entered into any dispute in the Court of Law/Arbitration.
6. Self certificate that information given in the application is true and nothing has been concealed. If any information furnished by the applicant is found incorrect at a later stage the firm shall be liable to be debarred from tendering/taking up the work with the Employer. Bank reserve the right to verify the particulars furnished by applicant independently.

The bank reserves the right to accept / reject any or all application(s) submitted in response this advertisement without assigning any reasons whatsoever.

PUNJAB NATIONAL BANK  
The name you can bank upon

**PUNJAB NATIONAL BANK  
GENERAL SERVICES ADMN. DIVISION 7, BHIKAIJI CAMA PLACE  
HO:NEW DELHI**

**SUB : Short listing of firms for supply and Installation of  
Lockable Compactors with shutters**

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PLACE OF SUBMISSION:

Asstt. General Manager, Punjab National  
Bank, General Services Admn. Division,  
6<sup>th</sup> Floor, Head Office, 7, Bhikaiji Cama  
Place, New Delhi-110 066.

**Application Form**

**PARTICULARS OF THE FIRM TO BE FURNISHED FOR THE PURPOSE OF  
SHORTLISTING OF FIRMS**

1. Name of the firm :
  
2. Address with telephone & Fax No. (if any) :
  
3. Year of Establishment :
  
4. Status of the firm :  
(Whether Company/Firm/Propriety)
  
5. Name of the Directors/Partners/Proprietor : i)  
ii)  
iii)
  
6. Whether registered with the Registrar of Companies/ :  
Registrar of Firms. If so, mention Number and date
  
7. Name and address of Bankers : i)  
ii)  
iii)

: 2 :

8. Whether registered for Sales Tax purpose. If so, mention number and date. (Furnish copies of Sales Tax Clearance Certificate). :
9. Whether assesses of Income Tax. If so, mention permanent account number. (Furnish copies of Income Tax Return). :
10. Furnish copies of audited Balance Sheet and Profit & Loss Account (Audited) for the last three years. (Furnish copies of the same failing which the firm is liable to be rejected summarily) :
11. If you are registered in the panel of other organization/statutory bodies such as CPWD/PWD, MES, Bank's etc. furnish their names, category and date of registration. :
12. i) Description and value of works executed in the last 3 years. (As per enclosed Performa 1) :  
ii) Description and value of works done for PNB or any other bank. :
13. Furnish the names of three responsible persons: i) who will be in a position to certify about the quality as well as performance of your organization. ii)

iii)

: 3 :

14. Specify if the firm has gone for any arbitration/ :  
litigation in the last giving the name of such work and  
its employer giving present status of the same

Note : Wherever copies of any document is to be furnished the  
same should be self certified

**PROFORMA – 1**

**WORKS EXECUTED**

<b>Sl. No.</b>	<b>Name &amp; Address of the Work executed</b>	<b>Name &amp; Address of client with Tel. No.</b>	<b>Value of Work (In lacs)</b>	<b>Stipulated Time of Completion</b>	<b>Actual time of completion with date of start &amp; completion</b>	<b>Performance Certificate enclosed 'Yes' or 'No'</b>	<b>Any other information you would like to give</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>

Note : Performance certificate from the Client for each work mentioned above should be enclosed (Application by those firms who do not submit Performance Certificate from the previous employers are liable to be rejected summarily).

WORKS IN HAND

Sl. No.	Name & Address of work	Name & Address of client ( with telephone number	Value of Work (In lacs)	Stipulated Time of Completion - Date of Start -Stipulated Date of completion	Status (%age completed)	Any other information you would like to give
1	2	3	4	5	6	7

**PROFORMA – 3**

**KEY PERSONNEL PERMANENTLY EMPLOYED WITH THE FIRM**

<b>SL. NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>QUALIFICAT ION</b>	<b>EXPERIEN CE</b>	<b>YEARS WITH THE FIRM</b>	<b>ANY OTHER inform ation you would like to give</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>