

PUNJAB NATIONAL BANK
GENERAL SERVICES ADMINISTRATION DIVISION
HO : 7 BHIKHIJI CAMA PLACE, NEW DELHI – 110 607.

PRE-QUALIFICATION NOTICE FOR EMPANELMENT OF ELECTRICAL, WATER PROOFING ,SANITARY & PLUMBING AND PEST CONTROL & ANTI-TERMITE.

Punjab national bank invites applications on prescribed format from contractors for empanelment of contractors in the following disciplines for the bank buildings in Delhi & NCR:

- 1.Electrical
- 2Water Proofing
- 3.Sanitary and Plumbing
- 4.Pest Control and Anti-termite Treatment.

The applicant firm /company should fulfill eligibility criteria to be eligible for inclusion in the panel.The details of eligibility, terms and conditions and application form are available on bank's website <http://pnbindia.in/tec.htm> which may be downloaded.

Interested parties desirous of being considered for inclusion in the panel may submit their applications complete in all respects on the prescribed format along with the requisite documents so as to reach Chief Manager(GAD) Punjab National Bank HO 7 Bhikhaji Cama Place NewDelhi-110607 latest by 2 p.m on 21.01.2010.

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PRE-QUALIFICATION CRITERIA FOR EMPANELMENT OF ELECTRICAL, WATER PROOFING , SANITARY & PLUMBING AND PEST CONTROL AND ANTI TERMITE TREATMENT.

The contractor should have current experience of at least 5 years in the line of discipline in government/PSU's and reputed private organisations such as CPWD,PWD,MES, Banks and Government Undertakings etc.

They must have undertaken similar contracts in government/PSUs and reputed private organizations recently.

The contractor should have all necessary valid licences/registrations to undertake such contracts like sale tax no. TIN no, I.Tax Pan No., ESI, EPF etc.

The contractor should be financially sound besides having minimum annual financial turnover of not less than Rs 10 lacs per year for i)Water Proofing ii) Electrical disciplines ,whereas minimum annual turnover of Rs 5 Lacs per year is required for i) Sanitary & Plumbing work ii)Pest Control and Anti-Termite Categories, during the immediate 3 preceding years i.e 2006-07,2007-08 and 2008-09.

Copies of experience certificates (duly attested) from existing clients along with their name, designation and mobile numbers of key persons are to be enclosed for reference.

The contractor should have adequate working and supervisory staff on their payroll to undertake such contracts.

Electrical contractors must have valid electrical contractor licence and adequate experience in operation /repair /maintenance /renovation of H.T and L.T electrical installations consisting transformers/UPS systems pump motors and starters of multi-storey offices and residential buildings.

The application should be submitted in a closed envelop superscribed "Application For Empanelment Of Contractors For....."(Mention Discipline/Category).

Issue of tenders in future will be restricted only to the contractors empanelled in response to this notice.

For any information /query, the applicants may contact Sh.N.S.Negi -Senior Manager (GAD) on his mobile no. 99582-00983.

The Bank reserves the right to reject any or all the applications submitted in response to this advertisement without assigning any reason whatsoever.

PARTICULARS OF THE FORM TO BE FURNISHED FOR THE PURPOSE OF EMPANELING OF CONTRACTORS.

1. Name of the Organization
2. Address
3. Year of Establishment
4. Status of the firm
(Whether Company/Firm/Proprietary)
5. Name of Directors/Partners/Proprietor
 - i)
 - ii)
 - iii)
 - iv)
6. Whether registered with the Registrar of Companies/Registrar of Firms. If so, mention number and date.
7. a) Name and address of Bankers
 - i) ii)
 - iii) iv)

b) Enclose Solvency Certificate from the Bankers.
8. Whether registered for sales tax purpose. If so, mention number and date. Furnish also copies of sales tax clearance certificate.
9. Whether an assessee of Income Tax. If so, mention permanent account number. Furnish copies of Income Tax clearance certificate.
10. Furnish copies of audited Balance Sheet and Profit & Loss Account (Audited) for the last three years.
11. If you are registered in the panel of other organizations/statutory bodies, such as CPWD, PWD, MES, Bank etc., furnish their names, category and date of registration;

PROFORMA-1

Particulars in respect of work executed *

S.no.	Name of work /project with adress	Short description of work executed	Name & address of owner with tel. no.	Value of work executed	Stipulated time of completion.	Actual time of completion	Name of Architect /Consulting Engineer, address & tel no.
1	2	3	4	5	6	7	8

*In case space is inadequate, additional sheets may be used /annexed.

PROFORMA-2
Key personnel permanently employed.

Sl.No.	Name	Designation	Qualification	Experience	Year with the Firm	Any Other

OTHER RELEVANT INFORMATION

(A) Work force Permanently employed:

	No.	Any Other	Years with the firm
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Masons/carpenters if any			
Supervisors			
Technicians			
Helpers			
Other Categories			

(B) Workshop Facilities if any

	Land Area	Type of Structure	Type of Facilities
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Location			
a)			
b)			
c)			

Place:

Signature & of authorized representative
with his name & designation

Date:

Stamp of the Company/Firm