

Address : _____

Date : _____

The Assistant Vice President
MCS Limited
F-65 , Okhla Industrial Area, Phase-I,
New Delhi – 110 020

Dear Sir,

Reg: Punjab National Bank Shares

I hereby give following information for necessary action at your end.

A. My particulars - D-MAT FORM PHYSICAL FORM

Client ID No. :	Folio No. :
DP ID No. :	No. of shares :
No. of shares :	Certificate Nos : to
	Distinctive Nos, : to
B. Subject (Please tick (-/) whichever is applicable)	
<input type="checkbox"/> Fate of application	
<input type="checkbox"/> Non receipt of Dividend/Refund Pay Order/Share certificates	
<input type="checkbox"/> Name / Account No. etc for correction	
<input type="checkbox"/> Change of address – New/present address is : (Applicable in case of physical shares)	
<input type="checkbox"/> Revalidation of Refund Pay Order/Dividend Warrant	
<input type="checkbox"/> Issuance of Duplicate/New certificate in lieu of lost/damaged share certificate	
<input type="checkbox"/> Transfer/Transmission of shares	
<input type="checkbox"/> Others (Kindly specify)	
Relevant details of above :	
C. Any other comments :	

Thanking you,

Yours faithfully,

(SIGNATURE)
(Name of shareholder/complainant)

Encl: _____